

ANESTHESIOLOGIST ASSISTANT PROTOCOL

INSTRUCTIONS AND INFORMATION

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- ✓ Always submit pages 2 – 5 of the Protocol. (excluding instruction page)
- ✓ The Anesthesiologist Assistant MUST sign page five.
- ✓ A separate Protocol must be submitted for each individual practice setting. (Satellite offices DO NOT require separate forms but DO need to be listed.)
- ✓ If you do not receive your stamped copy of the Protocol within 30 days, please call us to confirm we have received it; (850) 245-4131.
- ✓ Please maintain a copy of your signed Protocol for credentialing purposes.
- ✓ Failure to submit any changes or up-dates within 30 days of the occurrence will result in disciplinary action. (mailing / practice locations, adding / deleting supervising physicians)
- ✓ With the exception of practicing in a Government facility, only anesthesiologist's with an unrestricted Florida license, and whose license is not on probation, is qualified to employ and supervise anesthesiologist assistants.

PERFORMANCE OF SUPERVISING ANESTHESIOLOGIST(S):

Sections 458.3475 and 459.023, Florida Statutes, states that "an Anesthesiologist or group of Anesthesiologists who directly supervises an anesthesiologist assistants must be qualified in the medical areas in which the anesthesiologist assistant performs and is individually or collectively responsible and liable for the performance and the acts and omissions of the anesthesiologist assistant. **No Anesthesiologist shall have under his/her supervision more than two (2) currently licensed anesthesiologist assistants at any one time".**

Keep a copy of these frequently used phone numbers and Web sites

- **Anesthesiologist Assistant Website:** www.doh.state.fl.us/mqa (Applications, Protocols, renewal forms, CME requirements, address changes,)
 - **MQA Services** (Look-up License, request an application, request license certification for another state medical board.
- **Laws & Rules:** www.doh.state.fl.us/mqa
- **Web Board Address:** www.doh.state.fl.us/mqa/medical/me_home.html.
- **American Medical Association (AMA):** (312) 464-5000
- **American Academy of Anesthesiologist Assistants (AAAA):** (703) 836-2272
- **American Osteopathic Association (AOA):** (800) 621-1773
- **NCCAA:** (770) 734-4500
- **Medicaid:** (850) 414-2759 **Medicare:** (877) 267-2323 <http://cms.hhs.gov>

PROTOCOL
Department of Health
Anesthesiologist Assistants
4052 Bald Cypress Way, Bin #C03
Tallahassee, Florida 32399-3253
(850) 245-4131

Sections 458.3475 and 459.023, Florida Statutes, and Rules 64B8-31 and 64B15-7, Florida Administrative Code, require that "Upon employment as a Anesthesiologist Assistant, a licensed Anesthesiologist Assistant must notify the Board office within 30 days after such employment or after any subsequent changes in the supervising Anesthesiologist(s)". **Such notification shall include the full name, Florida license number and address of the supervising Anesthesiologist(s) as appropriate.**

A separate Protocol is required for each distinct practice, i.e., working full-time in one practice and then working part-time in an additional practice with different supervising Anesthesiologist (s) and would require two (2) completed Protocols. Satellite offices within the same practice do not constitute multiple practices, but must be documented on a single Protocol.

ANESTHESIOLOGIST ASSISTANT DATA:

Name:	FL License #: AA
Address Change? Yes <input type="checkbox"/> No <input type="checkbox"/>	Employment Date: / /
Mailing Address:	
Practice Address:	
Home telephone #:	Practice telephone #:
E-mail Address:	

PLEASE INDICATE BELOW THE REASON (S) FOR SUBMISSION OF THIS FORM:

	Adding Primary Supervising Anesthesiologist (page 4)
	Deleting Primary Supervising Anesthesiologist (page 5)
	Adding Alternate Supervising Anesthesiologist (page 4)
	Deleting Alternate Supervising Anesthesiologist (page 5)
	Adding Practice Location (page 4)
	Deleting Practice Location (page 5)
	Adding Satellite Location (page 4)
	Deleting Satellite Location (page 5)

DUTIES AND PROCEDURES PERFORMED BY THE AA

Duties and functions of the Anesthesiologist Assistant:

The conditions or procedures that require the personal provision of care by an AA:

The procedures to be followed in the event of an anesthetic emergency:

The protocol must be on file with the board before the anesthesiologist assistant may practice with the anesthesiologist or group. An anesthesiologist assistant may not practice unless a written protocol has been filed for that anesthesiologist assistant. The anesthesiologist assistant may only practice under the direct supervision of an anesthesiologist who has signed the protocol. Direct supervision means the on-site, personal supervision by an anesthesiologist who is present in the office when the procedure is being performed in that office, or is present in the surgical or obstetrical suite when the procedure is being performed in that surgical or obstetrical suite and who is in all instances immediately available to provide assistance and direction to the anesthesiologist assistant while anesthesia services are being performed. The protocol must be updated biennially.

ADDING SUPERVISING ANESTHESIOLOGIST(S) DATA:				
Name and Practice Address Of ALL Supervising Anesthesiologist (s) PLEASE PRINT	Supervising Physician(s) DEA Number	Florida Medical License #	Signature of Supervising Anesthesiologist	Beginning Date of Supervision
<hr/> Signature of primary supervising anesthesiologist.				

